



SCORING BOOKLET

APPLICANTS DETAILS

Applicant Name: _____

License Name: _____

Address: _____

Phone: _____

Email: _____

Classification

Bar

Restaurant

Club

WWW.BESTBARNONETAMPA.COM

SCORING TOTALS

Essential _____
(Must Score 60 points to be accredited)

Desired Points _____

Bonus Points _____

Total Score _____

Accredited [Yes] [No]

Finalist [Yes] [No]

Further Comments
(Examples of good practice, notes for Best Bar None Judges)

E - Essential = 1 Pt.

D - Desired = 1 Pt.

B - Bonus = 2 Pt.

SECTION A – PREVENTION OF CRIME & DISORDER

Capacity (4 Possible Points)

Achieved
(enter date)

Evidenced
(enter date)

E Manager/Owner must manage capacity effectively
(capacity figures are posted)

D Uses comfort factor to manage capacity
(crowd flow is reasonable)

B Has documented policy with regard to capacity and
overcrowding and enforces this

B

Notes

E - Essential = 1 Pt.

D - Desired = 1 Pt.

B - Bonus = 2 Pt.

SECTION A – PREVENTION OF CRIME & DISORDER

<u>Security</u> (15 Possible Points)	Achieved (enter date)	Evidenced (enter date)
E Must hold monthly security reviews	_____	_____
E Must have written accident recording system	_____	_____
E Has written incident recording system and is kept up to date	_____	_____
E Has documented lost and found property system. If weapons are found Police are called to dispose safely	_____	_____
E Records details of persons ejected/barred, brief description of person	_____	_____
E Staff is easily identified – uniforms or badges, etc.	_____	_____
D Has either hard drive cctv, vhs system or other recording system	_____	_____
B Door staffing is licensed security personnel	_____	_____
B Has written search policy	_____	_____
B Full minutes are taken of security briefings and any follow up action	_____	_____
B Parking lot and back of business inspection performed daily	_____	_____

E - Essential = 1 Pt.

D - Desired = 1 Pt.

B - Bonus = 2 Pt.

SECTION A – PREVENTION OF CRIME & DISORDER

<u>Drinks/Drunkenness</u> (9 Possible Points)	Achieved (enter date)	Evidenced (enter date)
E Has clear and effective policies to prevent and deal with drunkenness	_____	_____
E Provides staff training and documents training sessions with regard to drunkenness. Must use an accredited or corporate program with approved curriculum. Staff must know how to handle intoxicated person.	_____	_____
E Follows documented code of practice in respect of any drink promotions	_____	_____
B Uses responsible and reasonable price to consumer drink and happy hour promotions. Promotions do not encourage drunkenness and consumption is monitored.	_____	_____
B Is it an offense by employees to permit drunkenness or to over serve customers? Do you have a written policy to ensure safety of customers?	_____	_____
B Has a written cut-off policy and procedures for waitstaff to properly intervene and avoid drunkenness	_____	_____

B

Notes

E - Essential = 1 Pt.

D - Desired = 1 Pt.

B - Bonus = 2 Pt.

SECTION A – PREVENTION OF CRIME & DISORDER

Drugs (5 Possible Points)

Achieved
(enter date)

Evidenced
(enter date)

E Has zero tolerance to use of illegal drugs within the facility

E Provides staff training and documents training sessions with regards to drugs.

D Has clear policy regarding disposal of drugs.
Call Law Enforcement if situation warrants

B Conducts random drug testing for all employees on a regular basis

B

Notes

E - Essential = 1 Pt.

D - Desired = 1 Pt.

B - Bonus = 2 Pt.

SECTION A – PREVENTION OF CRIME & DISORDER

<u>Thefts/Burglary</u> (6 Possible Points)	Achieved (enter date)	Evidenced (enter date)
E Must have a clear anti-theft written strategy in place	_____	_____
E Must provide staff training and documentation of training sessions regarding crime prevention at least twice per year	_____	_____
E Has alarm or other security measures to protect the premises when empty	_____	_____
D Conducts and documents restroom and facility checks for suspicious activity	_____	_____
B Crime prevention assessment has been completed by law enforcement annually	_____	_____

B

Notes

E - Essential = 1 Pt.

D - Desired = 1 Pt.

B - Bonus = 2 Pt.

SECTION A – PREVENTION OF CRIME & DISORDER

Disturbances (5 Possible Points)

Achieved
(enter date)

Evidenced
(enter date)

E Must have a written strategy to deal with disturbances

E Has a documented disturbance incident report that records the who, what, when, why and witnesses. Records incident immediately after the incident

D Provides and documents staff training in relation to preventing disturbances / conflict management

B A policy is in place for the preservation of the crime scene until police arrive, after an out break of disorder or crime being committed

B

Notes

E - Essential = 1 Pt.

D - Desired = 1 Pt.

B - Bonus = 2 Pt.

SECTION B – PUBLIC SAFETY

First Aid (5 Possible Points)

**Achieved
(enter date)**

**Evidenced
(enter date)**

E Must have first aid facilities and kits within the venue

B Someone on staff is first aid and CPR certified

B Has heart defibrillator on premises

B

Event Control (5 Possible Points)

**Achieved
(enter date)**

**Evidenced
(enter date)**

D Notifies police/other agencies of any major special events such as parking lot tent events

B Consults with neighboring businesses and/or residents in local area prior to event taking place

B Undertakes formal risk assessment prior to an event taking place and puts appropriate measures in place

B

Notes

E - Essential = 1 Pt.

D - Desired = 1 Pt.

B - Bonus = 2 Pt.

SECTION B – PUBLIC SAFETY

<u>Glass</u> (11 Possible Points)	Achieved (enter date)	Evidenced (enter date)
E Must have an effective glass collection policy.	_____	_____
E All products are served in plastic containers for special events	_____	_____
D Perimeter checks made outside daily for any glasses or bottles (parking lot, public right of ways)	_____	_____
B Any waste glass is left secure in outside areas	_____	_____
B All products are served in a plastic container for late night hours	_____	_____
B If a glass or bottle breaks, staff clears area of customers and immediately cleans up broken glass	_____	_____
B Has a glass recycling program	_____	_____
B		

Notes

E - Essential = 1 Pt.

D - Desired = 1 Pt.

B - Bonus = 2 Pt.

SECTION B – PUBLIC SAFETY

<u>Fire Safety</u> (10 Possible Points)	Achieved (enter date)	Evidenced (enter date)
E Must have a fire protection/warning system in place (if required by law)	_____	_____
E Fire exits must be free from obstruction and well lit at all times	_____	_____
E Fire safety risk assessment has been completed	_____	_____
E Staff must be trained in fire safety procedures and training sessions are documented	_____	_____
E Any equipment must be inspected / services regularly	_____	_____
E All quarterly fire safety checks are documented	_____	_____
B Conducts mock evacuation-training exercise with staff	_____	_____
B Has practical training for all employees with fire extinguishers and other emergency equipment	_____	_____

B

Notes

E - Essential = 1 Pt.

D - Desired = 1 Pt.

B - Bonus = 2 Pt.

SECTION B – PUBLIC SAFETY

Building Safety (6 Possible Points)

Achieved
(enter date)

Evidenced
(enter date)

B Must ensure building and contents are in good order at all times

B Have an effective “spillage” policy for chemical substances

B Uses wet floor sign to help prevent slip and falls. Staff is available for immediate clean up

B

Transport/Preventing Drunk Driving (8 Possible Points)

Achieved
(enter date)

Evidenced
(enter date)

E Provides / displays information to customers with regard to accessing taxis and public transport

E Provides active assistance to customers by providing a free phone service / or calling a taxi for the customer

B Provides a safe waiting area for customers to wait for taxi or other transportation

B Has incorporated a free ride home program to reduce the incident of drunk driving (Alert Cab, Zingo, Tow to Go or in house safe ride program)

B Uses reasonable efforts to prevent drunk driving and documents any incidences of patrons refusing safe transportation

E - Essential = 1 Pt.

D - Desired = 1 Pt.

B - Bonus = 2 Pt.

SECTION C – PREVENTION OF PUBLIC NUISANCE

Noise (3 Possible Points)

Achieved
(enter date)

Evidenced
(enter date)

E Must have a written ‘noise’ policy during operating hours

B Deliveries, servicing, etc are done with thought to neighbors

B Has clear dispersal policy relating to customers leaving the venue, with regard to noise prevention

Community Engagement (2 Possible Points)

Achieved
(enter date)

Evidenced
(enter date)

B Is member of a recognized partnership / crime prevention group / association

B Is involved in a suitable community initiative and conducts community events to benefit others

Litter / Waste (2 Possible Points)

Achieved
(enter date)

Evidenced
(enter date)

D Clears surrounding area of litter from premises (flyers, plastics, etc)

B Has cigarette filter disposal container in designated smoking areas

E - Essential = 1 Pt.

D - Desired = 1 Pt.

B - Bonus = 2 Pt.

SECTION D – PROTECTION OF CHILDREN FROM HARM

<u>Preventing Underage Drinking</u> (11 Possible Points)	Achieved (enter date)	Evidenced (enter date)
E Must have strict control over buying and consuming alcohol. Only serves legal drinking age consumers	_____	_____
E Staff must be trained regarding age / alcohol related offences and consequences	_____	_____
E Has zero tolerance policy for employees serving alcohol to minors	_____	_____
E Uses only passport, driving license or government Issued photo ID as proof of age	_____	_____
E Displays appropriate posters or other materials warning against under age drinking or stating that proof of age may be required (We ID materials)	_____	_____
E If persons under the legal drinking age are allowed access, the use of an effective identification process must be implemented to identify under the legal drinking age patrons	_____	_____
B Has a legal drinking age or older policy for late night hours of operation	_____	_____
D Confiscates obvious falsified ID's and reports to appropriate law enforcement	_____	_____
B Uses electronic scanning/bar code reading system for age verification	_____	_____

E - Essential = 1 Pt.

D - Desired = 1 Pt.

B - Bonus = 2 Pt.

SECTION E – GENERAL COMMENTS

Please use this space to make any further (evidenced) comments with regard to this application, which may be used as part of the judging process

E - Essential = 1 Pt.

D - Desired = 1 Pt.

B - Bonus = 2 Pt.